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10 September 1971

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MEMORANDUM FOR: [REDACTED], Historical Officer,
Office of Personnel

FROM : Support Services Historical Officer (SSHO)

SUBJECT : Insurance Branch History

1. I have reviewed the enclosed paper on the Insurance Branch, and as I indicated to you the other day, I think that this paper warrants revisions which will make it acceptable for separate publication.

2. In its present form, the paper is reasonably well written, but it has left dangling a number of questions which have been noted directly on the copy which I am returning. In addition to the queries on the MSS copy, there are several other items to be considered before the paper is resubmitted to this Staff:

a. The paper should be reorganized under a series of specific headings. I have attempted to insert a few such headings, but I am not particularly satisfied with any of them. Some rethinking on the basic outline and use of the outline as a basis for such headings would seem in order.

b. The story of the dispute between the Chairman of the insurance board and the Director of Personnel should be given in its entirety as one of the segments of the report; and the story should be made complete. The basic problem needs to be spelled out and the complete story told. Have the issues now been resolved?

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c. [REDACTED] obviously had access to the records and documents of the branch, and the history should include specific source references for comments which are made in the text. The sources should be listed in the standard manner as an appendix to the history.

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d. A chronology would also be in order so that the reader could easily make reference to dates when major programs or policies were introduced and/or terminated.

e. The text does offer some examples to illustrate points being made, but the examples are generally incomplete. Project AQUATONE (p. 13 ff) and mention of the payment of claims (p. 42) are cases where additional details are required.

f. I also wonder if there is anything to be said about the interest in, or impact of, various of the insurance programs on particular Directorates? Any significant differences among Directorates?

g. Nothing is said about the selection (election) of members of the board of directors. Does the fact that the turn-over among incumbents is slight have any significance? Explain.

h. The paper needs a new title. What about Development of CIA Insurance Programs, 19__ to 19__?

3. If there are any questions about the revision, please give me a call.



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